

**Hanby Hawk Expectations
2023-2024 *PBIS
STUDENT HANDBOOK
How to do it the Hanby Way**



Hanby Hawks are:

Safe

Organized

Accepting

Responsible

Together, Our Hanby Hawks SOAR!

***Positive Behavior Interventions and Support**

Dear Parents/Guardians,

Please review the enclosed Hanby Hawk Expectations Student Manual with your child.

Here at Hanby we follow the PBIS (Positive Behavior Interventions and Support) philosophy. The staff at Hanby Magnet Elementary created this handbook so all of the students know exactly what is expected of them in areas of the building. These expectations have been taught, modeled, and practiced. The visuals in this handbook are also posted around the building in the appropriate spaces. By reviewing and reinforcing these expectations at home, we believe all students can be successful at Hanby.

Thank you for being a part of the Hanby family and helping our school be the best it can be!

Sincerely,
The Staff of Hanby Elementary

HANBY PLEDGE

I am respectful when...

I respect myself.

I respect others.

I respect my environment.

I am responsible when...

I accept responsibility.

I choose to have a good attitude.

I do my best work.

I am a peacemaker when...

I choose good behavior.

I say and do kind things.


I am a problem solver when...

I use my resources.

I think before I act.

Word.

The Hanby Habits - Hawks SOAR

Hawks SOAR	Classroom	Hallway	Bathroom	Cafeteria	Playground	Bus
Safe <i>I will keep hands, feet and objects to myself</i> 	<ul style="list-style-type: none"> ▪ Maintain personal space “stay in your bubble” ▪ Hands to your side and walking feet. ▪ Use supplies safely. 	<ul style="list-style-type: none"> ▪ Face forward and use walking feet ▪ Keep your hands by your side. ▪ Eyes facing forward. ▪ Stay on the right side of the hallway 	<ul style="list-style-type: none"> ▪ Give others privacy and maintain personal space ▪ Wash your hands when you are done 	<ul style="list-style-type: none"> ▪ Maintain personal space ▪ Walking feet 	<ul style="list-style-type: none"> ▪ Gentle hands ▪ Safe body ▪ Refer to playground game options 	<ul style="list-style-type: none"> ▪ Keep hands, feet, and objects to yourself and inside the bus ▪ Stay seated and face forward ▪ Follow bus driver's rules
Organized <i>I will use school materials appropriately</i> 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Keep personal items in their appropriate place ▪ Use materials appropriately “Use them as tools not toys” 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Keep hands at sides ▪ Walk quietly ▪ Personal items should be in locker or on hook 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Clean up after yourself 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Clean up after yourself on table and floor ▪ Take all personal belongings with you 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Use playground equipment appropriately ▪ Keep hands and feet to self ▪ Follow playground rules 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Clean up after yourself ▪ No eating or drinking ▪ Stay seated
Accepting <i>I will be kind and inclusive</i> 	<ul style="list-style-type: none"> ▪ Use kind words when working with others ▪ Encourage a friend if they are upset 	<ul style="list-style-type: none"> ▪ Greet others with quiet words or a smile 	<ul style="list-style-type: none"> ▪ Stay in your bubble 	<ul style="list-style-type: none"> ▪ Use kind words ▪ Include others at your lunch table ▪ Encourage a friend if they have an uncomfortable feeling 	<ul style="list-style-type: none"> ▪ Use kind words ▪ Include others in your play ▪ Encourage a friend if they have an uncomfortable feeling 	<ul style="list-style-type: none"> ▪ Use kind words ▪ Include others in your conversations ▪ Encourage a friend if they have an uncomfortable feeling
Responsible <i>I will show leadership with my words and actions</i> 	<ul style="list-style-type: none"> ▪ Voice level 0-3 ▪ Whole body listening ▪ Follow adult directions ▪ Be prepared and ready to learn ▪ Take initiative to help if you see a need 	<ul style="list-style-type: none"> ▪ Voice level 0-1 ▪ Follow adult directions ▪ Model rules and expectations 	<ul style="list-style-type: none"> ▪ Voice level 0-1 ▪ Follow school rules “go, flush, wash, leave” ▪ Let an adult know if you see a need 	<ul style="list-style-type: none"> ▪ Voice level 0-2 ▪ Follow adult directions ▪ Help clean up your table area ▪ Take all personal belongings with you 	<ul style="list-style-type: none"> ▪ Voice level: 0-4 ▪ Follow adult directions ▪ Clean up and line up when called ▪ Help others (injuries, uncomfortable feelings, cleaning) 	<ul style="list-style-type: none"> ▪ Voice level 0-2 ▪ Stay in your assigned seat ▪ Take all personal belongings with you ▪ Notice others who need help. Help them or tell the bus driver.

Hawks SOAR

Safe-I will be keep hands, feet and objects to myself

Organized-I will use school materials appropriately

Accepting- I will be kind and inclusive

Responsible- I will show leadership with my words and actions

Voice Levels

0- No talking

1- Whisper voice





2- Inside Voice (Table Talk)

3- Loud Proud Voice (Presentation Talk)

4- Outside Voice (Playground Talk)

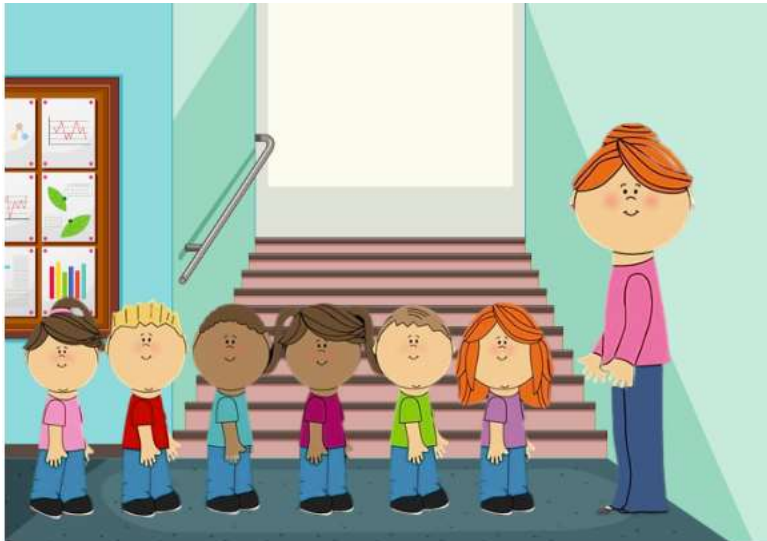
Hanby Hawks SOAR Classroom Expectations







<p>Safe <i>I will keep hands, feet and objects to myself</i></p> 	<ul style="list-style-type: none"> ▪ Maintain personal space “stay in your bubble” ▪ Hands to your side and walking feet. ▪ Use supplies safely.
<p>Organized <i>I will use school materials appropriately</i></p> 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Keep personal items in their appropriate place ▪ Use materials appropriately - use them as tools not toys
<p>Accepting <i>I will be kind and inclusive</i></p> 	<ul style="list-style-type: none"> ▪ Use kind words when working with others ▪ Encourage a friend if they are upset
<p>Responsible <i>I will show leadership with my words and actions</i></p> 	<ul style="list-style-type: none"> ▪ Voice level 0-3 ▪ Whole body listening ▪ Follow adult directions ▪ Be prepared and ready to learn ▪ Take initiative to help if you see a need

Hanby Hawks SOAR

Hallway Expectations







<p>Safe <i>I will keep hands, feet and objects to myself</i></p> 	<ul style="list-style-type: none"> ▪ Face forward and use walking feet ▪ Keep your hands by your side. <ul style="list-style-type: none"> ▪ Eyes facing forward. ▪ Stay on the right side of the hallway
<p>Organized <i>I will use school materials appropriately</i></p> 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Keep hands at sides <ul style="list-style-type: none"> ▪ Walk quietly ▪ Personal items should be in locker or on hook
<p>Accepting <i>I will be kind and inclusive</i></p> 	<ul style="list-style-type: none"> ▪ Greet others with quiet words or a smile
<p>Responsible <i>I will show leadership with my words and actions</i></p> 	<ul style="list-style-type: none"> ▪ Voice level 0-1 ▪ Follow adult directions ▪ Model rules and expectations

Hanby Hawks SOAR





Cafeteria Expectations



<p>Safe <i>I will keep hands, feet and objects to myself</i></p> 	<ul style="list-style-type: none"> ▪ Maintain personal space ▪ Walking feet
<p>Organized <i>I will use school materials appropriately</i></p> 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Clean up after yourself on table and floor ▪ Take all personal belongings with you
<p>Accepting <i>I will be kind and inclusive</i></p> 	<ul style="list-style-type: none"> ▪ Use kind words ▪ Include others at your lunch table ▪ Encourage a friend if they have an uncomfortable feeling
<p>Responsible <i>I will show leadership with my words and actions</i></p> 	<ul style="list-style-type: none"> ▪ Voice level 0-2 ▪ Follow adult directions ▪ Help clean up your table area ▪ Take all personal belongings with you

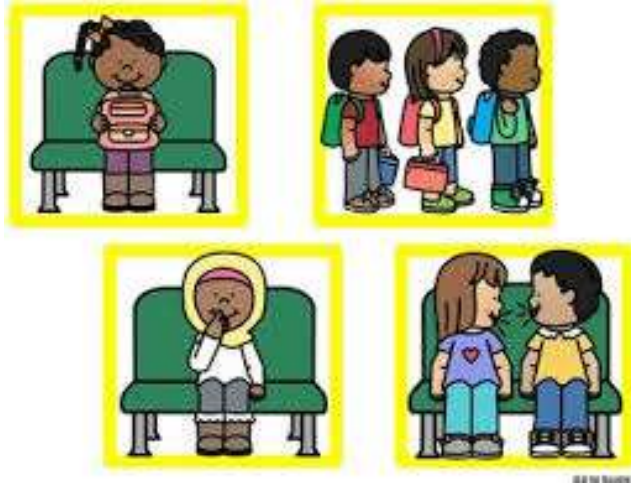
Hanby Hawks SOAR Playground Expectations







<p>Safe <i>I will keep hands, feet and objects to myself</i></p> 	<ul style="list-style-type: none"> ▪ Gentle hands ▪ Safe body ▪ Refer to playground game options
<p>Organized <i>I will use school materials appropriately</i></p> 	<ul style="list-style-type: none"> ▪ Be respectful of school property ▪ Use playground equipment appropriately ▪ Keep hands and feet to self ▪ Follow playground rules
<p>Accepting <i>I will be kind and inclusive</i></p> 	<ul style="list-style-type: none"> ▪ Use kind words ▪ Include others in your play ▪ Encourage a friend if they have an uncomfortable feeling
<p>Responsible <i>I will show leadership with my words and actions</i></p> 	<ul style="list-style-type: none"> ▪ Voice level: 0-4 ▪ Follow adult directions ▪ Clean up and line up when called

Hanby Hawks SOAR

Bus Expectations



<p>Safe <i>I will keep hands, feet and objects to myself</i></p> 	<ul style="list-style-type: none"> ▪ Keep hands, feet, and objects to yourself and inside the bus <ul style="list-style-type: none"> ▪ Stay seated and face forward ▪ Follow bus driver's rules
<p>Organized <i>I will use school materials appropriately</i></p> 	<ul style="list-style-type: none"> ▪ Be respectful of school property <ul style="list-style-type: none"> ▪ Clean up after yourself ▪ No eating or drinking ▪ Stay seated
<p>Accepting <i>I will be kind and inclusive</i></p> 	<ul style="list-style-type: none"> ▪ Use kind words <ul style="list-style-type: none"> ▪ Include others in your conversations ▪ Encourage a friend if they have an uncomfortable feeling
<p>Responsible <i>I will show leadership with my words and actions</i></p> 	<ul style="list-style-type: none"> ▪ Voice level 0-2 <ul style="list-style-type: none"> ▪ Stay in your assigned seat ▪ Take all personal belongings with you ▪ Notice others who need help. Help them or tell the bus driver.

PROBLEM SOLVERS

SHARE

Both use object at the same time.



TAKE TURNS

Allow each to have a turn so all can enjoy.



CHANCE

Flip a coin, draw straws, rock/paper/scissors.



POSTPONE

Put off dealing with problem if one or both are too angry or tired to deal with problem and come back to it later.



APOLOGIZE

Say "I'm sorry".



TALK IT OUT

Calmly discuss the problem, sharing feelings and an idea for the solution.



GET HELP

Get help from a trusted adult.



I- MESSAGE

I feel _____.
when you _____.
Please _____.



COMPROMISE

Both sides can give in some of what they want in order to meet in the middle.



AVOID

If game always ends in making you angry, find another game to play.



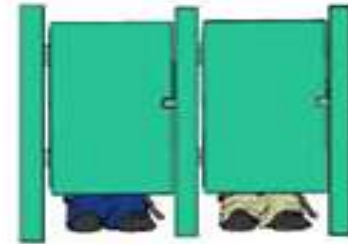
Hanby Hawks SOAR Bathroom Expectations



Use facilities
appropriately



Voice Level 0-1



Allow for privacy for
each person



Report any
incidents

Bathroom



Return to class
promptly



Wash hands with soap
and water



Keep your hands and
feet to yourself



Clean up after
yourself